

REFERENCE REQUEST -- FEDERAL RECORDS CENTERS

NOTE: Use a separate form for each request.

SECTION I - TO BE COMPLETED BY REQUESTING AGENCY

RECORD GROUP NO.	ACCESSION NO.	AGENCY BOX NUMBER	RECORDS CENTER LOCATION NUMBER
		OF	

DESCRIPTION OF RECORD(S) OR INFORMATION REQUESTED *(Include file number and title.)*

REMARKS

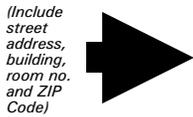
NATURE OF SERVICE

- FURNISH COPY OF RECORD(S) ONLY
 PERMANENT WITHDRAWAL
 TEMPORARY LOAN OF RECORD(S)
 REVIEW
 OTHER *(Specify)*

NAME OF REQUESTER TELEPHONE NO. FTS DATE

RECEIPT OF RECORDS

NAME AND ADDRESS OF AGENCY



(In Washington, D.C. area also include STOP number)

Requester please sign, date and return this form, for file item(s) listed above. *ONLY* if the block to right has been checked by the Records Center.

SIGNATURE DATE

SECTION II - FOR USE BY RECORDS CENTER

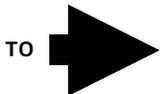
- RECORDS NOT IN CENTER CUSTODY RECORDS DESTROYED
 WRONG BOX NUMBER - PLEASE RECHECK
 ADDITIONAL INFORMATION REQUIRED TO IDENTIFY RECORDS REQUESTED
 MISSING *(Neither record(s), information nor charge card found in container(s) specified)*
 RECORDS PREVIOUSLY CHARGED OUT TO *(Name, agency and date):*

REMARKS

DATE	SERVICE	TIME REQUIRED	SEARCHER'S INITIALS

SECTION III - TO BE COMPLETED BY REQUESTING AGENCY

General Services Administration
Federal Records Center NARS



(City) (State) (Zip Code)

NOTE: In Washington, D.C. area send to STOP 386

PREVIOUS EDITION USABLE

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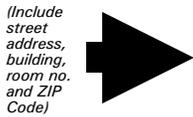
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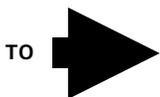
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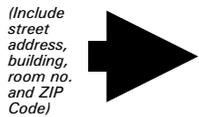
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